

# Nuova Faos S.r.l

Via Togliatti n. 21/1  
61122 Pesaro (PU)  
P.IVA 02466620412



## Information on the processing of personal data ex art. 13-14 EU Reg. 2016/679

### Interested parties: candidates to be considered for the establishment of an employment relationship.

Nuova Faos S.r.l in its capacity as Data Controller of your personal data, pursuant to and for the purposes of EU Regulation 2016/679 hereinafter 'GDPR', hereby informs you that the aforementioned legislation provides for the protection of data subjects with regard to the processing of personal data and that such processing will be based on the principles of correctness, lawfulness, transparency and protection of your confidentiality and your rights.

Your personal data will be processed in accordance with the legal provisions of the aforementioned legislation and the confidentiality obligations therein.

In addition, the Data Controller may become aware of special categories of personal data and in detail: membership of trade unions, religious beliefs, monitoring data on company systems, Internet Browsing Log Files, racial or ethnic origins, health status, and salary restrictions. The processing of personal data for these special categories is carried out in compliance with Article 9 of the GDPR.

**Purposes and legal basis of the processing:** in particular, your data will be processed for the following purposes related to the implementation of legal or contractual obligations:

- personnel management in general.

Your personal data may also, with your consent, be used for the following purposes:

- selection of personnel for the establishment of an employment relationship.

The provision of data is optional for you with regard to the above-mentioned purposes, and your refusal to provide such data does not affect the continuation of the relationship or the appropriateness of the processing.

**Method of processing.** Your personal data may be processed in the following ways:

- processing by means of electronic computers;
- manual processing by means of paper archives.

All processing is carried out in compliance with the methods set out in Articles 6, 32 of the GDPR and through the adoption of appropriate security measures.

Your data will only be processed by personnel expressly authorised by the Controller and, in particular, by the following categories of authorised personnel:

- administration office.

**Communication:** your data may be communicated to external parties for the proper management of the relationship and in particular to the following categories of Recipients including all duly appointed Data Processors:

- banks and credit institutions;
- consultants and freelancers, also in associated form;
- social security and welfare institutions;
- constitutional or constitutionally important bodies;
- trade unions and patronage organisations;
- Unions.

Dissemination: Your personal data will not be disseminated in any way.

Retention Period. We would like to inform you that, in accordance with the principles of lawfulness, purpose limitation and data minimisation, pursuant to Article 5 of the GDPR, the retention period for your personal data is:

- established for a period of time not exceeding the achievement of the purposes for which they are collected and processed and in compliance with the mandatory time limits prescribed by law;
- established over a period of time not exceeding the fulfilment of legal obligations and for protection in litigation.

Data Controller: the Data Controller, in accordance with the Law, is Nuova Faos S.r.l (Via Togliatti n. 21/1 , 61122 Pesaro (PU), P. IVA 02466620412) in the person of its legal representative pro tempore.

You have the right to obtain from the data controller the erasure (right to be forgotten), limitation, updating, rectification, portability, opposition to the processing of personal data concerning you, as well as in general you may exercise all the rights provided for in Articles 15, 16, 17, 18, 19, 20, 21, 22 of the GDPR.

### EU Reg. 2016/679: Arts. 15, 16, 17, 18, 19, 20, 21, 22 - Rights of the Data Subject

1. The data subject has the right to obtain confirmation of the existence or non-existence of personal data concerning him/her, even if not yet recorded, their communication in an intelligible form and the possibility to lodge a complaint with the Supervisory Authority.
2. The person concerned has the right to be informed:
  - a. the origin of personal data;
  - b. the purposes and methods of processing;
  - c. the logic applied in the event of processing carried out with the aid of electronic instruments;
  - d. the identification details of the holder, the persons responsible and the representative designated pursuant to Article 5(2);
  - e. of the entities or categories of entity to whom or which the personal data may be communicated or who or which may become aware of them in their capacity as designated representative(s) in the territory of the State, data processor(s) or person(s) in charge of processing.
3. The data subject has the right to obtain:
  - a. updating, rectification or, when interested, integration of the data;
  - b. the cancellation, transformation into anonymous form or blocking of data processed in breach of the law, including data whose storage is not necessary in relation to the purposes for which the data were collected or subsequently processed;
  - c. certification to the effect that the operations as per letters a) and b) have been notified, as also related to their contents, to the entities to whom or which the data were communicated or disseminated, unless this requirement proves impossible or involves a manifestly disproportionate effort compared with the right that is to be protected;
  - d. data portability.
4. The data subject has the right to object, in whole or in part:
  - a. for legitimate reasons to the processing of personal data concerning him/her, even if pertinent to the purpose of collection;
  - b. the processing of personal data concerning him/her for the purpose of sending advertising or direct sales material or for carrying out market research or commercial communication.

# Nuova Faos S.r.l

Via Togliatti n. 21/1  
61122 Pesaro (PU)  
P.IVA 02466620412



## Formula for obtaining the consent of the person concerned

Date : ..... Location : .....

Name, Surname: .....

Do you consent to the processing of your personal data for the optional purposes below?

YES  NO selection of personnel for the establishment of an employment relationship

The person concerned:

---